TRANSFER CREDITS

- SUNY New Paltz will accept a maximum of 70 credits from an accredited two-year college and a maximum of 90 credits from an accredited four-year college or university.
- A maximum of 15 non-liberal arts credits may be awarded for coursework taken within government agencies, industry, the Armed Services or other non-collegiate settings. A request for review of such coursework should be submitted to the Office of Undergraduate Admission, along with appropriate documentation (e.g., course/program syllabus; Joint Services Transcript, etc.).
- SUNY New Paltz does not award life-experience credit.

"Seamless Transfer" within SUNY

- Students with a SUNY A.A. or A.S. degree who are accepted into a parallel baccalaureate program at New Paltz and who have successfully completed the SUNY General Education Requirement (GER) and the appropriate transfer-path courses benefit from SUNY's transfer-friendly policies. Such students will be afforded true junior standing and the opportunity to complete the requirements for a bachelor's degree within four additional semesters of full-time study or the equivalent.
- Transfer of credit for SUNY-GER courses is guaranteed if a course is successfully completed with a grade of C or above.
- SUNY transfer-path courses are guaranteed to transfer as courses in the major or as required cognates if completed with a grade of C or better. (Note that courses with a grade of C- may be eligible for transfer toward the major or required cognates, at the discretion of the appropriate academic department.)
- Courses other than transfer-path and SUNY-GER courses may be eligible for transfer credit toward the major with a grade of C- or better, at the discretion of the academic department concerned.

Transfer students with questions about how their credits are applied or who wish to petition for transfer credits to count toward General Education or major/minor requirements, may consult the Office of Academic Advising. Information about transfer credit equivalencies is available from the Office of Undergraduate Admission.

Transferring from outside SUNY: All courses with a grade of C- or better are eligible for transfer; however, each academic department reserves the right to determine the transferability of coursework that relates to a student's major.

Submitting Transcripts and Score Reports for Transfer Credit

Students are responsible for requesting transcripts and scores; these documents are not automatically sent from the prior school or testing center. (Note the submission deadline indicated below.) Students are also responsible for monitoring their records to see that credits have been received.

All newly matriculated students (freshmen and transfers) must submit to the Office of Undergraduate Admission all final, official college transcripts, AP exam scores, IB exam scores, CLEP exam scores, and other pertinent collegiate coursework no later than the first day of classes of the first semester at SUNY New Paltz. Pre-matriculation transfer credits and/or course waivers may not be accepted beyond this date.

In addition, students who transfer New Paltz courses back to their community college to earn an A.A. or A.S. degree are not eligible to have the number of GE waivers changed.

Transfer Credits Post-matriculation

This policy applies when a student who has matriculated at New Paltz earns credit at another college with the intention of transferring the credit to New Paltz. Matriculated students should consult their advisor before taking a course elsewhere to avoid problems with credit acceptance and financial aid. **Permission is required to transfer credit for courses taken post-matriculation.**

Two pathways exist for earning post-matriculation transfer credit:

- The post-matriculation registration process is for students who wish to take a course at a non-SUNY college.
- The cross-registration process is for students who wish to take a course at another SUNY college. Cross registration must be approved by the Office of Records & Registration by the start date of classes at New Paltz.

Regardless of pathway, the student should consult with the appropriate office to determine the impact of taking courses at other institutions on financial aid, repeat course limits and maximum transfer-credit allowances (70 credits from an accredited two-year college and 90 credits from an accredited four-year college or university).

Post-matriculation registration

The student should consult with an academic advisor prior to registering for a course at a non-SUNY college.

The following policies apply:

- The student must have a minimum New Paltz GPA of 2.0.
- The transfer institution must be accredited.
- The last 15 credits must be taken in residence. If there are compelling reasons to take some of the final 15 credits at another institution, a request for a waiver should be made to the Dean of the student's major college. The approving Dean must send a waiver via plan amendment workflow to the Office of Records & Registration.
- Post-matriculated credits may apply to the overall 120-credit graduation requirement. A grade of C- or better must be earned in the course to receive credit. The grade will not transfer and will have no impact on the New Paltz GPA but will be factored in for determining Latin Honors. (Please note: Effective May 2020, Latin Honors will be calculated using the New Paltz GPA only.)
- The student is responsible for submitting completed international transfer credits for evaluation. A member organization accessed through the National Association of Credential Evaluation Services (NACES) must conduct the evaluation, unless the credits were taken through the Center for International Programs or affiliated SUNY campuses.

The student is responsible for having the official transcript sent to Records & Registration when the course(s) is(are) completed.

Permission to take courses to meet general degree requirements (total credits, general education courses, upper-division and liberal arts credits) is given by the Office of Academic Advising. Upper-division students are generally expected to take upper-division courses. In addition, students who wish to take courses to meet general degree requirements in professional programs such as business, communication disorders,
education, and engineering must receive approval from the Dean of the appropriate school. Permission to take courses in the major (including prerequisite and cognate courses for the major) must be approved by the appropriate department chair.

**Cross registration**
As noted above, cross registration must be approved by the Office of Records & Registration by the start date of classes at New Paltz.

The following policies apply:

- The student must have a minimum New Paltz GPA of 2.0.
- The student must be concurrently registered at New Paltz for fall and spring semesters.
- The combined credits for home and host institutions (i.e., for New Paltz and the campus at which the student is cross registered) must adhere to maximum credits allowable by registration policy.
- The student may request cross registration for a maximum of 6 credits at host institution(s).
- If the student drops or withdraws from all New Paltz enrollment during the cross registered semester, the host campus may bill the student for tuition.
- The cross registered course must align with the disciplines currently taught at New Paltz and be required for the New Paltz degree.
- Permission to cross register should not be granted during the academic year if space in a suitable course, free of scheduling conflicts, is available at New Paltz.
- The last 15 credits must be taken in residence. If there are compelling reasons to take some of the final 15 credits at another institution, a request for a waiver should be made to the Dean of the student’s major college. The approving Dean must send a waiver via plan amendment workflow to the Office of Records & Registration.
- Cross registered credits may apply to the overall 120-credit graduation requirement. A grade of C- or better must be earned in the course to receive credit. The grade will not transfer and will have no impact on the New Paltz GPA but will be factored in for determining Latin honors. (Please note: Effective May 2020, Latin Honors will be calculated using the New Paltz GPA only.)

**Transfer Credit Equivalencies**
The SUNY New Paltz Transfer Course Equivalency database has been designed to show you how credit from other colleges will transfer to SUNY New Paltz. Each semester SUNY New Paltz awards transfer credits to students from over 600 colleges and universities in the United States.

Should a student feel a particular course has not transferred properly, we encourage the student to contact the Office of Undergraduate Admission. Students requesting an appeal should be prepared to provide additional information (including course descriptions and/or syllabi) to assist in reevaluating the course.