

LEAVE OF ABSENCE

Leave of absence is permission to be away from the college temporarily, whether it is for medical, financial or personal reasons, including study at another educational institution. Students must file a Leave of Absence form with the Academic Advising Center, which will process the request. Students may be on leave for up to two consecutive semesters. Students who are on medical or psychological leave must submit appropriate documentation before being allowed to return or register. Students who do not return in the semester they indicated will be automatically withdrawn from the college and will need to apply for readmission if they wish to return. Students who plan to take courses elsewhere during their leave must have their selections approved prior to leaving. The Academic Advising Center has the necessary Transfer Credit Evaluation forms.

Leave of Absence/Withdrawal from College form (http://www.newpaltz.edu/registrar/loa_withdrawal.pdf)