

TIME LIMIT FOR COMPLETION OF DEGREE

All requirements for a graduate degree, including transfer credits, must be met within seven years of the completion date of the first course listed on the plan of study. After that date, students' matriculation status may be canceled. Some programs may specify a shorter period.

If the time limit expires, students must submit a **Request for Extension of Time** to their program coordinator or department chair with a projected completion date. If the department recommends approval, the coordinator sends this request to the Associate Provost and Dean of Graduate, Professional & Interdisciplinary Studies for consideration. The **Request for Extension of Time** form may be downloaded from our website at <https://www.newpaltz.edu/gradstudies/student-services/policies-forms/>

NOTE: Students are expected to consult college publications to determine deadlines for various procedures related to their academic programs. These include course withdrawals, graduation notification, registration, and payments.